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*Training*  
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Assistant Chief for Operations

26 May 1953

Acting Chief, Procurement Division

Preparation of Regulations and Training Course

1. Your attention is invited to the fact that circumstances required this office to discontinue the writing of regulations and it will also be unable to develop a training course for Procurement personnel destined for overseas assignment until after 1 July 1953, for reasons outlined below:

a. As of 11 May it was necessary, due to the workload of the Contract Branch, to return [ ] who had been assigned to assist [ ] in the preparation of the regulations, to his work in the Contract Branch.

b. As of 25 May, [ ] started a course of Contract Negotiation and will continue there until 15 June.

c. After 15 June, in all probability, [ ] services will be required in connection with the completion of the usual June Fiscal Year end rush.

2. While this office is aware of the importance of subject projects, there appears to be no alternative but to postpone them in view of the above and the fact that there is no other individual within the Division who, at the present time, could be assigned the tasks due to the heavy workload that now prevails. In the event, upon the return of [ ] there is time for him to return to these projects, or some other individual is available they will do so.

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